# *Truly Conscious Events™ Order Form*

| PRODUCT | QTY | FEE | AMOUNT |
|---|---|---|---|
| ***"DEBUG THE BUGS" RETREAT™***<br>***Tuition ~~$3,995~~ Special Pricing for C & Cers $2,695***<br>*Deposit by Jan 31st (Saves you Meals & Lodging)*<br><br>***Payments ~ Feb, March, April 20th, $800. $800 & $595)*** | | **Non-Refundable Deposit $500** | |
| ***"DEBUG THE BUGS" RETREAT™***<br>*(Paid in full by credit/debit card)* ***Save $100***<br>***Must be received*** *on or before Jan 31st for discount* | | **$2,595** | |
| ***"DEBUG THE BUGS" RETREAT™***<br>*(Paid in full by CHECK)* ***Save $200***<br>***Must be received*** *on or before Jan 31st for discount* | | **$2,495** | |
| NOTES: | | SUBTOTAL | |
| | | Tax | |
| OFFER CODES _____ | | **TOTAL** | |

**CONTACT INFORMATION**

| | | |
|---|---|---|
| Name: | | |
| Address: | | |
| City: | State | Zip Code: |
| Cell phone: | Home/Biz phone: | Fax number: |
| Email address: | | |

**PAYMENT INFORMATION**

| | | |
|---|---|---|
| ❑ VISA | Card number: | |
| ❑ MasterCard | Expiration: | CC Security Code: |
| ❑ Amex | Name on card: | |
| | Card billing address: | |
| | Card holder phone number: | |
| | Signature (required) | |
| ❑ Cash | ❑ Check # | (Make payable to **CDQ, Inc.** and send to address below) |

By enrolling in these programs you automatically agree to the Program Provisions and Cancellation Agreement on the back of this form.

***Aspen - CDQ, Inc. ~ 3131 Maroon Creek Road #33, Aspen CO 81611 ~ 303.550.7235***
www.TrulyConscious.com/aspen-in-aspen.html Info@TrulyConscious.com

# CDQ, INC.
# TRANSFER/CANCELLATION AGREEMENT

To ensure that each registrant receives the most benefit from the courses, class sizes are limited. Once courses are sold out we stop promoting them. Any requests for cancellation or transfers after that point will result in a loss of revenue for CDQ, Inc. and prevent another from attending. An individuals' cancellation of a semi-private, small retreat/event can result in cancellation of the event altogether, if attendance falls below the required numbers. Both scenarios result in loss of revenue for CDQ, Inc. and may impact other participants. To discourage this from occurring, the following policies are in place. The terms of the signed agreement and the policy described below will be enforced. Our cancellation agreement offers the following options:

- Event deposits are non refundable, except in the case where CDQ, Inc. cancels an event due to inadequate registration.
- All cancellations must be in writing and delivered by mail or emailed to Aspen@TrulyConscious.com. Voicemail and verbal correspondence do not constitute written cancellation notice. Cancellation will be deemed to be the date which CDQ, Inc. receives the written notification.
- If for any reason, the client cancels his or her registration, refunds and credits will be subject to the policy below, minus their non-refundable deposit.
- If a client is unable to pay their full tuition by the final date required for said event, they will not be admitted to the event and refunds on the portion paid will be subject to the policy below, minus their non-refundable deposit.
- Should the client fail to notify CDQ, Inc. in writing of any changes and not "attend" the event, there will be no refunds, credits or transfers available.
- Credits may be used towards future teleclasses, retreats or events. The credit may be used toward the balance of a future event, once the non-refundable deposit for that event is paid. If the event does not require a non-refundable deposit, this will not apply. An exception will also be made if the total credit is more than the total cost of the retreat. In both cases, a written or email confirmation of attendance is required for the space to be held.
- If for any reason the client cannot attend the event, they may find someone else to attend in their place and submit written notification of that person's name and contact information to CDQ, Inc. Due to the nature of our events, please ensure that it is the desire of the participant to attend and keep in mind the individuals' readiness to attend.
- Due to potential writing sabbaticals and changes to the organization, CDQ, Inc. does not guarantee the occurrence of future events.
- Credits do not apply to travel, food or accommodation charge.

OUR PROGRAM TRANSFER/CANCELLATION POLICY IS AS FOLLOWS:
**Event credits are subject to the criteria laid out above.**

| | **Cancellation Policy** | **Transfer Fee** |
|---|---|---|
| 0-10 days from the date of registration | *After non-refundable deposit<br>Full refund or full credit of tuition paid | **Transfer Fee $50 |
| 121+ days prior to an event | *After non-refundable deposit:<br>Credit less 10% of tuition paid,<br>or refund less 20% of tuition paid | **Transfer Fee $50 |
| 61 – 120 days prior to an event | *After non-refundable deposit:<br>Credit less 15% of tuition paid<br>or refund less 25% of tuition paid | **Transfer Fee $50 |
| 30- 60 days prior to an event | *After non-refundable deposit:<br>Credit less 20% of tuition paid<br>or refund less 30% of tuition paid | **Transfer Fee $50 |
| 0 – 29 days prior to an event | After non-refundable deposit:<br>Credit less 25% of tuition paid<br>or refund less 40% of tuition paid | **Transfer Fee $50 |

**CHECKS WILL NOT BE HELD UPON REQUEST.** An N.S.F. charge of $20 applies in cases of returned checks.

## FOOD AND ACCOMMODATION

**Event pricing is for "tuition" only**. Food, travel and accommodations are not included in the event price unless specifically stated in writing by CDQ, Inc. Food and/or accommodation payments must be received in full **30 days prior to the course start date**, unless otherwise stated and if a transfer, cancellation or forfeit occurs after receiving monies, this payment is non-refundable & non-transferable to another event. Payment for food/accommodations must be made by the event start date for admittance to the Event. Event locations can change without notice due to changes in attendance.

Full Printed Name _____ Signature _____ Date _____